

# ST. JOHN-ENDICOTT COOPERATIVE SCHOOLS

The St. John School District is seeking an exceptional leader to serve as superintendent/principal of our small, rural cooperative school district.



## MISSION STATEMENT

St. John-Endicott Cooperative Schools are two communities, working as one, with the common goal of preparing students for life after high school and for realizing their full potential.

## BOARD OF DIRECTORS

Nancy Anderson | Linda Greenhalgh | Jana Mathia | Debbie Schlomer | Marv Schmick (Endicott)  
Micah (Pick) Armstrong | Alan Blumenshein | John Hergert | Dallas Loomis | Rob Taylor (St. John)

## DETAILS

### Location:

St. John, Washington

### Enrollment:

250 students, PK-12

### Salary:

Range of \$125,000-\$135,000 for 1.0 FTE position. Benefits include medical (with vision), dental, life and long-term disability, and participation in Washington State retirement.



## OUR POSITION

This position will be unique from the typical superintendent/principal model. Operational support (including management of transportation, food service, maintenance and athletics) will be provided by the CFO/Director of HR and Operations.

This leadership structure will provide the superintendent/principal with the opportunity to focus primarily on Teaching and Learning, staff and curriculum development, and supports for staff and students.

## OUR COMMUNITY

The St. John and Endicott school districts operate independently, yet have developed cooperative partnership to expand educational programming at the secondary level. All middle school students (grades 6-8) attend school in Endicott, while all high school students (grades 9-12) from both communities attend school in St. John. Through the strength of the cooperative, both districts make available to students an array of academic programs, support services, enrichment opportunities and extra-curricular activities beyond what other schools of comparable size typically offer.

Located in Whitman County, St. John is southwest of Spokane and midway between Cheney and Pullman, Washington. Endicott is 15 miles south of St. John.

## QUALITIES AND QUALIFICATIONS

### We expect to find someone who:

- Has strong fiscal, budgeting and grant management skills, and knowledge of small school finance.
- Has proven leadership abilities with strong beliefs and active listening skills, but is able to guide, support and facilitate sustainable change.
- Has a history of successful and amicable negotiation of certificated and classified staff contracts.
- Is dedicated to supporting our current educational programs, curriculum and cooperative strategic planning efforts.
- Can capitalize on the strengths of a cooperative school system.
- Has the ability to effectively perform the multiple tasks of leading and administering a small cooperative school district as superintendent/principal.
- Exhibits creative thinking in terms of future opportunities for maintaining and enhancing school programs.

**For more information, visit**

[www.sje.wednet.edu](http://www.sje.wednet.edu)



## APPLICATION REQUIREMENTS

- Letter of Application
- Completed Application Form available on the St. John-Endicott & NEWESD 101 websites
- Current resume
- Superintendent certification is preferred
- Principal certification required. Successful candidate must be willing to earn superintendent certification if not currently acquired.
- Three current letters of recommendation, at least one from Board members or immediate supervisor with whom the candidate has worked.
- Written statement as to how the candidate will meet the challenges and opportunities of the position as identified in the document.

## SEARCH CALENDAR (tentative)

- May 31, 2023** Application deadline
- June 1, 2023** Screening of applications begins
- TBD** Interview process
- TBD** Announce selection
- July 1, 2023** New superintendent/principal begins

### Applications and all inquiries should be addressed solely to:

Mr. Robert Roettger, Superintendent  
NEWESD 101  
4202 S. Regal St.  
Spokane, WA 99223  
509-789-3500, [mkempel@esd101.net](mailto:mkempel@esd101.net)

**The St. John-Endicott Cooperative Schools Board of Directors reserves the right to consider any candidate until a superintendent/principal is hired.**

**St. John-Endicott Cooperative Schools is an affirmative action/equal opportunity employer.**